The Tamil Nadu Dr.Ambedkar Law University

தமிழ்நாடு டாக்டர் அம்பேத்கர் சட்டப் பல்கலைக்கழகம்

__Instructions for filling online Application Form__

Go through the Prospectus, Eligibility and instructions carefully before starting to fill up the application.

Once the application is submitted you will be not able to make any changes.

__GENERAL INSTRUCTION__

- Eligibility criteria – Successful Completion of any U.G. Law Degree (5 Year Integrated Law Degree Programme or 3 Year LL.B Law Degree Programme) from the Recognised University.

- Candidates are instructed to convert the Grade Percentage into Mark Percentage and upload the details in the Application Form.

- For Eligibility and Ranking Percentage - Overall Marks secured by the candidate in all the subjects shall be considered.

- Applicants are instructed to **upload either their Personal or Parent Mobile Numbers and E-mail id to receive information relating to Admission Process**. Kindly avoid uploading of Mobile number and E-mail id of Browsing Centres or others.

- The details and claim made by the applicants in the application alone shall be considered for Ranking and Cut Off Purpose, hence submit the Application with proper care and caution.

- Incomplete Applications – without uploading requisite and necessary documents, without completing the U.G. Degree, without eligibility mark percentage – shall be rejected summarily.

- The seats will be allotted based on the Preference opted by the applicant in the Application Form.

- Allocation of Departments will be based on the Communal Reservation, Special Reservation, Merit based and availability of Seats.

- **For any queries regarding filling up of online application form, please send a mail to helpdesk.tndaluadmissions@gmail.com or llm2023soel@gmail.com**
- **contact – +917200043361**

Documents to be kept ready before start to Fill the Online Application Form

Please ensure that you have the following documents scanned and ready in the required size and format

- His / Her Photograph

- Applicant signature

  Image format (.jpg, gif) having size between 10kb to 50kb

- SSC / 10th Marks Sheet

- HSC/3 Year Diploma/12th Marks Sheet

- UG Mark sheet (Consolidated)

  Image format (.jpg, gif) having size between 100kb to 250kb

- Transfer Certificate

- Provisional/ Degree Certificate

- Community Certificate (Except Others)

Course Selection

Choose the Course you intend to apply: The page will be redirected to the Registration for the selected course.

School of Excellence in Law (SOEL)

2 YEAR LLM COURSES

Notification LL.M. Degree Course - SOEL

General Instruction - LL.M

Instructions for filling online Application Form-2 year LL.M

Application Process

1. **Name of the candidate:** Enter your name as mentioned in your original 10th Mark sheet. Leave a space between your first name, middle name and last name. If you're full name, exceed 30 characters and does not fit in the space provided, kindly shorten your name by using initials. Please use a space between initials. *e.g.:* If your full name is KONIDELA SHIVA SHANKAR VARAPRASAD shorten it as, K S S VARAPRASAD

2. **Date of Birth:** Select your date of birth as mentioned in your original 10th Pass or equivalent Certificate in **DD/MM/YYYY format.**

   e.g.: If your date of birth is 3rd September 1988, fill as **03/09/1998**

3. **Mobile Number:** Enter your 10-digit Mobile number which is in working condition preferably the applicant or parent mobile number. **Avoid entering the mobile of Browsing Centre or others**.

4. **Confirm Mobile Number:** Enter the same 10-digit Mobile number entered in mobile number field.

5. **Email-Id:** Enter the appropriate email id which is active all the further communication will be done through mail. *e.g.:* sanjeevkumar_gupta2004@rediffmail.com. **Avoid entering the E-mail id of Browsing Centre or others**

6. **Confirm Email-Id:** Enter the same email id entered in Email-id field.

Note: If there is any mismatch in mobile no. and E-mail Id confirmation, you will be not able to Register

7. Once the registration is completed you will receive the login credentials to your registered Mobile and E-mail.

Login: Using the login credentials received the applicant has to login and start filling the application.

Application Filling: The below details should be filled to complete the application

1. **Name of the Father / Mother / Guardian:**

2. **Gender:** Select the appropriate option from the drop down.

3. **Religion:** Select the appropriate option from the drop down.

4. **Community:** Select the appropriate option from the drop down.

5. **Caste Code:** Select the appropriate Code option from the drop down.(Except Others Community)

6. **Are you Sri Lankan Refugee / Kashmiri Migrant? :** Select Yes/No

7. **Citizenship:** Select Indian/Others

8. **Qualifying Examination:** Select the appropriate option from the drop down.

9. **Passed in the Qualifying Exam:** Select Yes/No

10. **Register No of Qualifying Exam. :** Enter the Register No

11. **Month and Year of Passing (MM/YYYY):** Enter the month and year in MM/YYYY format

12. **Regulation :** Select the appropriate option from the drop down

13. **SSLC Mode of Qualification:** Select the appropriate option from the drop down.

14. **HSC/Diploma Mode of Education:** Select the appropriate option from the drop down.

15. **Degree Mode of Education :** Select the appropriate option from the drop down

16. **Medium in Qualifying Exam:** Select the appropriate option from the drop down.

17. **Address for Communication:** Provide your address for communication. Kindly note, all formal communication from TNDLU will be sent to you at this address only. Please use blank spaces to separate words. Specify the name of your city, state or pin code in the columns provided

    *e.g.:*If you address for communication is at:

    # 32, H.F. Colony, 5th Cross,

    3rd Main Road SP Nagar,

    2nd Phase HAL

    Use the Three lines given to fill up the information appropriately.

18. **City:** Enter the city name.

19. **District:** Enter the district.

20. **State:** Select the appropriate state from the drop down.

21. **PIN Code:** Enter the 6 digit PIN code.

22. **Telephone Number (STD Code - Telephone No.):** Enter the telephone number with std code without any blank space, If you do not have an telephone kindly don't enter anything leave the field blank. E.g.: 000-00000000

23. **Details of Qualifying Examination:** Enter the marks Maximum marks and Marks obtained for all subjects including languages the percentage will be calculated automatically (System calculated). This percentage will be considered for eligibility purpose. If your percentage is below the eligibility percentage, you will be not able to submit the application.

24. **Native District:** Select the appropriate option from the drop down.

25. **Whether differently able :** Select Yes/No

26. **Whether Children of Ex-Serviceman :** Select Yes/No

27. **Choose the Choice : Choice 01-11 as per your sequence for counselling purpose.**

28. **Institution Last Studied :** Enter the Last Studied Institution / College / University.

Once you completed filling the application click on submit and a preview window will pop up go through the details filled, if you found any mistake in the detail filled kindly click on edit and re-enter the mistake field, once you are satisfied with the details provided tick the check box and click on save and proceed you will be redirected to documents upload.

Document Upload:

- Click on the respective link "Upload Photograph / Signature documents"
- Browse & Select the location where the Scanned Photograph / Signature/ document file has been saved.
- Select the file by clicking on it and open
- If the file is in proper format and size you will get a message saying uploaded successfully.

Photo:

1. Photograph must be a recent passport size color picture.
2. The picture should be in color, against a light-colored, preferably white, background. - Look straight at the camera with a relaxed face
3. If you wear glasses make sure that there are no reflections and your eyes can be clearly seen. - Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
4. PHOTOGRAPH IMAGE should be of PASSPORT SIZE, Should be between 10Kb - 50 Kb. The image should be of .jpg or .jpeg format
5. If the file size and format are not as prescribed, an error message will be displayed and you will be not able to complete the application.

Signature:

1. The applicant and parent has to sign on white paper with Black Ink pen.
2. Scan the image and crop the same to the dimension required.
3. Image should be between 10Kb - 50Kb. The image should be of .jpg or .jpeg format
4. If the file size and format are not as prescribed, an error message will be displayed and you will be not able to complete the application.

SSLC / 10th Marks Sheet:

1. The applicant has to upload the mark sheet of SSLC/10th standard provided by the SSC Board.
2. Image should be between 100Kb - 250 Kb. The image should be of .jpg or .jpeg format
3. If the file size and format are not as prescribed, an error message will be displayed and you will be not able to complete the application.

HSC/Diploma Certificate Marks Sheet/12th Mark :

1. The applicant has to upload the mark sheet of HSC / Diploma/12th standard provided by the HSC Board.
2. Image should be between 100Kb - 250 Kb. The image should be of .jpg or .jpeg format
3. If the file size and format are not as prescribed, an error message will be displayed and you will be not able to complete the application.

UG Degree Mark Sheet(Consolidated):

1. The applicant has to upload the mark sheet provided by the University.
2. Image should be between 100Kb – 1 Mb. The image should be of .pdf format
3. If the file size and format are not as prescribed, an error message will be displayed and you will be not able to complete the application.

Transfer Certificate

1. The applicant has to upload the Transfer Certificate as provided by the University.
2. Image should be between 100Kb - 250 Kb. The image should be of .jpg or .jpeg format
3. If the file size and format are not as prescribed, an error message will be displayed and you will be not able to complete the application.

Provisional / Degree Certificate

1. The applicant has to upload the Transfer Certificate as provided by the University.
2. Image should be between 100Kb - 250 Kb. The image should be of .jpg or .jpeg format
3. If the file size and format are not as prescribed, an error message will be displayed and you will be not able to complete the application.

Community Certificate (Except Others):

1. The applicant has to upload the community certificate for SC, ST, SC(A), MBC/DNC, BC(Muslim), BC(Others) Except Others.
2. Image should be between 100Kb - 250 Kb. The image should be of .jpg or .jpeg format
3. If the file size and format are not as prescribed, an error message will be displayed and you will be not able to complete the application.

Once all the documents are uploaded click on submit – 2 and it will be redirected to payment summary.

"Click on proceed to payment" it will take you to online Payment Gateway.

Fees can be paid through **Credit Card, Debit Card, Net banking and UPI.**

If your payment is failed and the amount is debited from your account kindly wait for 48 to 72 hours to check and update the status. Until then do not try to make the payment again.

Once the payment is success you can take the printout of the application form by login.

Final Application Form..

The Tamil Nadu Dr. Ambedkar Law University
Admission 2023-24

Course:	LL.M. DEGREE COURSE		Application No:	LLM22380002

Name	Kumar
Name of the Father / Mother / Guardian	DEMO

1.Personal Details

Gender	Male	Date of Birth	20/07/1974
Community	SC(Arunthathiyar)	Religion	Hinduism
Caste Code	104	Citizenship	Indian
Whether Children of Ex-Servicemen ?	No	Native District	Dharmapuri
Whether differently abled ?	No	SriLankan Refugee / Kashmiri Migrant ?	No

2.Address of Communication

Address	ABDFABDF ABDFABDF ABDFABDF CHENNAI - CHENNAI Tamil Nadu - 600053

Mobile	DEMO	Landline	044-DEMO	Email	kumar20@gmail.com

3.Details of Qualification

Qualifying Exam	3 Year B.L. / LL.B (Hons)	Passed in the Qualifying Exam	Yes	Month/Year	03/2022

4.Mode of Education

SSLC	Regular	HSC	Private
Degree	Regular	Medium of Instruction	English

5.Degree Marks

Regulation	New Regulation	Register No	HG89739393

Name of Institution Last Studied	TNDALU

Total Marks	Marks Obtained	Percentage of Marks
1500	1300	86.667

6.Branch Choices

1	Business Law	7	Human Rights and Duties Education
2	Constitutional Law	8	Labour Law and Administrative Law
3	Intellectual Property Law	9	Taxation Law
4	International Law and Organization	10	Cyber space Law and Justice
5	Enivornmental Law and Legal Order	11	Maritime Law
6	Criminal Law and Criminal Justice Administration		

7.Payment Details

Payment Mode	ONLINE PAYMENT		
Payment Transaction ID	113008284114	Fee Amount	500.00 (INR)
Payment Date	13-Sep-2023 10:47:31	Payment Status	Success

1/1   13/09/2023 10:48

For any queries regarding filling up of online application form, please send a mail to

helpdesk.tndaluadmissions@gmail.com / llm2023soel@gmail.com or
CONTACT – **+917200043361**

THE CHAIRMAN

LAW ADMISSIONS –2023-2024

The Tamil Nadu Dr. Ambedkar Law University

"Poompozhil", 5, Dr. D.G.S. Dhinakaran Salai, Chennai–600 028